



PT. GUDANG GARAM Tbk.
KEDIRI - INDONESIA

**CONVENING NOTICE
FOR THE ANNUAL GENERAL MEETING OF SHAREHOLDERS**

PT Perusahaan Rokok Tjap Gudang Garam Tbk. (the "**Company**") hereby invites the Shareholders to attend the Annual General Meeting of Shareholders ("**Meeting**"), which will be held on :

Day, date : **Tuesday, 21 June 2016**
Time : **09.00 Western Indonesian Time**
Place : **Kilisuci Ballroom, Grand Surya Hotel
Jl. Dhoho No. 95, Kediri**

with the following agenda :

1. Report of the Board of Directors on the Company's business for the fiscal year ended on the thirty first day of December of the year two thousand and fifteen (31-12-2015);
2. Ratification of the Balance Sheet and Loss and Profit Statements of the Company for the fiscal year ended on the thirty first day of December of the year two thousand and fifteen (31-12-2015);
3. Appropriation of Dividend;
4. Appointment of the Public Accountant.

NOTES :

1. In relation to the above Meeting, the Company will not send separate invitations to the Shareholders of the Company;
 2. The Shareholders or their proxy(ies) who will attend the Meeting are required to submit copies of their Identity Card (*Kartu Tanda Penduduk*) or other forms of identification (which is acceptable to the Board of Directors) to the registration personnel before entering the Meeting room. For Shareholders who are legal entities, we kindly ask to deliver a copy of the Articles of Association and its amendments, including the composition of the incumbent members of the Board of Directors within 7 days before the date of Meeting to :
- Corporate Secretary**
Jalan Jend. A. Yani nomor 75-79, Jakarta
Telp. (021) 29557000, Fax : 4243136
Attn. : Heru Budiman
3. Materials relating to the Meeting are available at the head office of the Company from the date of this convening notice and can be obtained upon request in writing to the Corporate Secretary.
 4. The Shareholders whose shares are deposited at the collective depository of PT Kustodian Sentral Efek Indonesia ("**KSEI**") who plan to attend the Meeting shall register themselves with the member of the Stock Exchange/Custodian Bank who holds the securities account at KSEI to obtain a Written Confirmation to the Meeting (Konfirmasi Tertulis Untuk Rapat or "**KTUR**").
 5. The Shareholders of the Company who are entitled to be present or be represented at the Meeting are those whose names are recorded in the Company's Shareholders Register (in accordance with our previous announcement) on **27 May 2016** until 16.00 Western Indonesian Time.
 6. a. The Shareholders who are unable to attend the Meeting may be represented by their proxy(ies) by presenting a valid Power of Attorney which is acceptable to the Board of Directors;
b. The proxy(ies) must not necessarily be another Shareholder of the Company, however, if any member of the Board of Commissioners, Board of Directors or employee of the Company acts as a proxy of a Shareholder in the Meeting, then their vote in the Meeting will not be counted in the ballot;
c. Shareholders whose addresses are registered outside Indonesia, must provide a Power Attorney which shall be legalized by a Notary and the Indonesian Embassy in the domicile of the said Shareholder.
 7. The form of the Power Attorney can be obtained at and/or sent to the Corporate Secretary during working hours of the Company.
 8. The Power of Attorney(s) shall be received by the Board of Directors at the latest **18 June 2016**.
 9. The Annual Report for the fiscal year that has recently ended, is available for review by the Shareholders at the head office of the Company as of the day of this convening notice.
 10. To facilitate the arrangement and for order of the Meeting, the Shareholder or their proxy(ies) are kindly required with due respect to be present at the Meeting room at 08.30 Western Indonesian Time.

Kediri, **28 May 2016**
Board of the Directors of the Company